

**HURON-PERTH PRESBYTERY IS CALLED TO MEET ON
TUESDAY, FEBRUARY 27, 2007
MAIN STREET UNITED CHURCH, MITCHELL**

AGENDA

- 4:00pm Divisions and Committees meet (optional)
5:05pm Clergy Quiet Room and Prayer Time
5:30pm Supper
6:30pm Lighting of the Candle
Constitution of the Court
Resource Centre Presentation
6:35PM Worship – Sandi Morris
6:55PM Approval of the Consent Docket
Approval of Minutes of Previous Meetings
Introduction of Guests and New Members of Presbytery
7:00PM Workshop: Working Through Conflict
8:00pm I Motions from Divisions and Committees
Pastoral Relations Committee
Education and Students Committee
Division of Finance and Administration
Division of Mission in Canada
Division of World Outreach
Division of Communications
Stewardship Committee
Pastoral Care and Oversight Committee
Manse Committee
Pensions Convenor
Archives Convenor
UCM (AOTS)
UCW
- II Time Sensitive Announcements
Office of the Chairperson
Office of the Secretary
Other Divisions and Committees
- III Other Business and Announcements
- 9:50pm Reflections and Courtesies
9:55pm Closing Prayers
10:00pm Adjournment

**PRESBYTERY: HURON-PERTH
CONFERENCE: LONDON
LOCATION: MAIN STREET UNITED, MITCHELL**

DATE: FEBRUARY 27, 2007

CONSENT DOCKET

The Consent Docket contains a series of standard motions that are part of the preliminaries for each Presbytery meeting but which do not normally require discussion. If anyone wishes to discuss any of them, that one(s) will be removed from the Consent Docket and placed on the floor at an agreed upon time in the agenda. If anyone has a question for clarification about an item on the Consent Docket it will be answered with a brief explanation.

THE MOTIONS

ATTENDANCE that the attendance be as noted on the registration record.

CORRESPONDING MEMBERS that all visitors to the Court be made Corresponding Members of the Court for the current meeting.*

AGENDA That the agenda, as printed and circulated, be the agenda for the current meeting of Huron-Perth Presbytery.

CORRESPONDENCE that all correspondence as identified on the Correspondence Record provided at the time of registration be received for information only.

NEXT MEETING: That the time and place of the next meeting of Huron-Perth Presbytery shall be as noted in the current 'Notice of Meeting.'

PRESBYTERY POWERS TO THE EXECUTIVE, That, at the adjournment of the current meeting of the Court, the powers of Huron-Perth Presbytery be granted to the Executive of Huron-Perth Presbytery to conduct emergent business of the Presbytery on the its behalf until the next meeting of the Presbytery.

*** Corresponding Members (being all those who are one time visitors who are not elected Presbyters by their congregations) are reminded that they may speak on any matter before the court but you may not vote on any matter for which a vote is called.**

*** Delegates to Huron-Perth Presbytery who have been elected at congregational Annual Meetings are not eligible to vote at meetings of Presbytery until the first Presbytery meeting after the rise of London Conference i.e. the June and subsequent meetings of Presbytery. Further, self-proclaimed Delegates will not be counted as Delegates until Presbytery has been so advised by letter from the congregational Secretary to the Secretary of Presbytery.**

PRESBYTERY: HURON-PERTH
CONFERENCE: LONDON
LOCATION: EXETER UNITEDCHURCH, EXETER

PG 1285

NOVEMBER 28, 2006

CONSTITUTION OF THE COURT: a quorum being present, the Chairperson of Huron-Perth Presbytery declared the November 2006 meeting of Huron-Perth Presbytery to order at 6:30PM

IN ATTENDANCE - LAITY: Suzanne Andrew, Betty Archambault, Don Atkinson, Joan Bartlett, Maureen Beecroft, Verna Burgin, Kathy Butson, Flo Cartwright, Brent Caslick, Marlene Coulthard, Fred Delbridge, Nancy Denham, Murray Donaldson, Art Duboyce, Marg Duboyce, Tom Dunbar, Sherwood Eddy, George Gracey, Joop Grotentraast, Steve Hearn, Joan Hibbert, Robert Horner, Ken Hunking, Pat Hunking, Bernice Jewson, Winston Jibb, Marjorie Johns, Lloyd Karges, Joe Laurie, Ruth Long, Mary Jane Lowe, Elaine MacMillan, Don McCaffrey, Judith McCartney, Danette McClinchey, John McFadzean, Sandi Morris, Cecil Pepper, Emily Phillips, Anne Reuber, Olive Riehl, Helen Shute, Carol Simons, Ron Skinner, Elaine Strawbridge, Jim Tyler, Dave Williams, Alfred Young, Donna Young.

IN ATTENDANCE – MINISTRY PERSONNEL: Wayne Beamer, Chris Beaumont, Tom Beecroft, Sandra Cable, Susan Cameron, Pat Cook, Steven Cox, Harry Disher, John Gould, Elaine Graham, Steve Hildebrand, Marion Jackson-Tyler, Gary Jones, Camillia LaRouche, Neil Lackey, Sharon Lohnes, Charles Love, Sheila Macgregor, Robin McGauley, Alex McGilvery, Ethel Miner Clare, Pirie Mitchell, Roy Nicol-MacDonald, Wendy Noble, Judith Rithcie, Bev Robinson, Paul Ross, George Russell, Julia Sinclair, Cheryl-Ann Stadelbauer-Sampa, Alun Thomas, Kathi Urbasik-Hindley, Elly Van Bergen, Nancy Wetselaar, Marybeth Wilson.

CORRESPONDING MEMBERS: Barbara Cooper, David Hemingway, Janice Brock, Samantha Ritchie, Elizabeth Ervin, Jim Ervin, Barb Knox.

ABSENT WITH REGRETS: Rae Bender, Betty Graber-Watson, Ann-Louise McAlister, John McIntosh, Mary McIntosh, Gail Clarkson, Robin Congram, Michele Down, Sandra Evan-Jones, Jeff Hawkins, Gwen Nicol-MacDonald, Greg White, Laurie White.

ABSENT: Peter Aunger, Margaret Bakker, Alan Carr, Gladys Carter, Alice Coles, Bill Coultres, Marg Dale, Max Demarary, Bob Doupe, Ruthann Eagleson, Thelma Ellerby, Laurene Erb, Bud Eyre, Hilda Grant, Jeff Hulley, Clifford Laidlaw, Myra Lovell, Marie McGavin, Byron Morris, Shirley Nicholson, Brenda Radford, Mel Ritchie, John Robinson, Phyllis Scott, Dave Shaw, Doris Spence, Gladys Stock, Valerie Pitt, Martha Reynolds.

WORSHIP was led by members of DWO on the theme "Enough For All".

APPROVAL OF THE CONSENT DOCKET

MOTION: Moved and seconded that Huron-Perth Presbytery approve the Consent Docket as presented. **CARRIED.**

MINUTES OF THE MEETING OF THE EXECUTIVE OF HURON-PERTH PRESBYTERY FOR OCTOBER 20, 2006

MOTION: Moved and seconded that Huron-Perth Presbytery receive the minutes of the meeting of the Executive of Huron-Perth Presbytery for October 20, 2006 for information as amended. **CARRIED.**

Amendments: That item #4, Huron-Perth Presbytery Executive Review Committee be declared *ultra vires* by virtue of an inadequate lay/ministry personnel split required for quorum.

MINUTES OF THE MEETING OF THE EXECUTIVE OF HURON-PERTH PRESBYTERY FOR NOVEMBER 17, 2006

MOTION: Moved and seconded that Huron-Perth Presbytery receive the minutes of the meeting of the Executive of Huron-Perth Presbytery for November 17, 2006 for information as printed. **CARRIED.**

MINUTES OF THE MEETING OF HURON-PERTH PRESBYTERY FOR OCTOBER 24, 2006

The incorrect version of the October 24, 2006 minutes are in the hands of Presbyters. A motion to accept the corrected version of the October minutes will be brought to the February meeting of Presbytery.

RESOURCE CENTRE

The Resource Centre and Board thanked Huron-Perth Presbytery for 30 years of support, giving a Power Point history of the Resource Centre from its early days at Main Street United Church to the present.

HURON-PERTH PRESBYTERY YOUTH MINISTER TASK GROUP

- 1) **MOTION:** Whereas: Calling or appointing a Presbytery Youth Minister will give a clear message to the youth of the presbytery that they are valued and we want them to be part of the church, and
Whereas: Youth are starving for a way to get involved and calling or appointing a Presbytery Youth Minister will help them to find their place in the church and to get involved, and
Whereas: A Presbytery Youth Minister will give support to the local pastoral charges by helping them to develop new youth ministries or by strengthening existing youth ministries, and
Whereas: A Presbytery Youth Minister will support both the present and the future of our church

Therefore It is Moved and Seconded that Huron-Perth Presbytery create the position of a full time Presbytery Youth Minister to:

- develop and support a ministry for high school age youth within the presbytery
- be a resource person for presbytery ministry personnel and congregations
- be an education consultant for presbytery in the area of contemporary youth culture
- provide a variety of youth opportunities throughout the presbytery
- help youth find their voice in their congregations and in the presbytery
- act as a support and resource person to presbytery camping and outdoor ministries
- help youth discover their faith journey and encourage them on their journey.

CARRIED.

- 2) **MOTION:** Moved and Seconded that whereas the vote for the foregoing position was by paper ballot, these ballots be destroyed. **CARRIED.**

PASTORAL RELATIONS COMMITTEE

- 1) **MOTION:** Moved and seconded that Pastoral Relations motions be dealt with by a show of hands. **CARRIED.**
- 2) **MOTION:** Moved and seconded that Huron-Perth Presbytery approve the request of Rev Robin McGauley for a change in Pastoral Relations effective December 31, 2006, and that, having obtained the consent of the Official Board of Blyth united Church, Huron-Perth Presbytery concur in waiving the ninety day notice required for a request for changes in Pastoral Relations. **CARRIED.** Abstaining: R McGauley, D Williams.
- 3) **MOTION:** Moved and seconded that Huron-Perth Presbytery waive the requirement for any repayment of moving expenses by Rev Robin McGauley. **CARRIED.** Abstaining: R McGauley, D Williams.
- 4) **MOTION:** Moved and seconded that Huron-Perth Presbytery approve the establishment of a Joint Needs Assessment Committee for Blyth United Church with Huron-Perth Presbytery represented by Bill Coultres and one other Delegate to be named at a later date. **CARRIED.**

PASTORAL REALTIONS COMMITTEE (cont'd)

- 5) **MOTION:** Moved and seconded that Huron-Perth Presbytery approve the joint Needs Assessment Report for Victoria Street-Benmiller Pastoral Charge, and declare a Vacancy effective November 28, 2006. **CARRIED.**
- 6) **MOTION:** Moved and seconded that Huron-Perth Presbytery approve the appointment of Rev Sandra Evan Jones as Huron-Perth Presbytery Representative to the Victoria Street-Benmiller Joint Search Committee. **CARRIED.**
- 7) **MOTION:** Moved and seconded that Huron-Perth Presbytery approve the request of the Centralia-Zion West Pastoral Charge for a Change in Pastoral Relations with the formation of a Joint Needs Assessment Committee. **CARRIED.**
Abstaining – B Caslick, M Johns
- 8) **MOTION:** Moved and seconded that the Secretary of Huron-Perth Presbytery contact Ministry Education and Personnel Services with a request that the shortfall of \$6,211.80 in the Restorative Care Plan be reimbursed to the Rostock-Sebringville Pastoral Charge. **CARRIED.** Abstaining: G Jones, O Riehl.
- 9) **MOTION:** Moved and seconded that, with an apparent inadequacy in the current Restorative Care Plan, the Secretary of Huron-Perth Presbytery communicate with Ministry Education and Personnel Services to request a review of this Plan. **CARRIED.**

DIVISION OF FINANCE AND ADMINISTRATION

- 1) **MOTION:** Moved and seconded that Huron-Perth Presbytery approve the “Archives Committee Report 2006” (pg 1291-92). The information documents “London Conference Storage of Archival Material” standards, “Items to Consider When Writing Minutes to Archival Standards,” and the UCC-HPP “Declaration of Trustees” may be downloaded from the e-mail distributed copy of the report. **CARRIED.**
- 2) **MOTION:** Moved and seconded that Huron-Perth Presbytery establish that the costs of the transportation of archival material to storage locations by disbanding congregations shall be taken from the remaining cash assets of the disbanding congregation involved. **CARRIED.**
- 3) **MOTION:** Moved and seconded that Huron-Perth Presbytery approve the plan for the disbursement of remaining cash assets of Centennial United Church in accordance with their letter of November 20, 2006 to wit: Camp Bimini \$30,000; Central, Parkview, and St John’s United Churches 20% each of the balance; UCC M&S 15% of the balance; Canadian Foodgrains Bank 5% of the balance; Huron-Perth Presbytery Resource Centre 5% of the balance; SAAIL 5%; Stratford Salvation Army 5%, and Stratford General Hospital 5%. **CARRIED.** Abstaining – C Stadelbauer-Sampa, K Urbasik-Hindley, E Strawbridge, A Reuber.
- 4) **MOTION:** Moved and seconded that Huron-Perth Presbytery approve the request of the Trustees of St Andrew’s United Church, Bayfield, to list their Manse, identified as 22 Louisa St., Bayfield, being Lot 41, and Part lot 26, Plan 149 Bayfield, for sale at a price of \$255,000. **CARRIED.** Abstaining: C Love.
- 5) **MOTION:** Moved and seconded that Huron-Perth Presbytery set aside a sum of \$5,000 from its Reserve Fund to be used to assist any rural or small town pastoral charge that is approved as an Intership Site, and is assigned an Interning Candidate for the Ministry with the further provision that this policy be renewed annually. **CARRIED.**
- 6) **MOTION:** Moved and seconded that Huron-Perth Presbytery approve the 2007 Budget as presented (see page 1290).
Amending Motion: Moved and seconded that Huron-Perth Presbytery increase the budget line for Hospital Visitation to its previous level of \$5,150. **CARRIED.**
Amending Motion: Moved and seconded that Huron-Perth Presbytery defer a decision on funding for the new Youth Minister position until the February 2007 meeting of Presbytery. **DEFEATED.**
Amending Motion: Moved and seconded that Huron-Perth Presbytery approve the amended 2007 budget with a new per member assessment of \$18.65. **CARRIED.**
- 7) **MOTION:** Moved and seconded that Huron-Perth Presbytery receive the Financial Report as at November 17, 2006 for information purposes only (see page 1289). **CARRIED.**

PRESBYTERY: HURON-PERTH
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PG 1288

NOVEMBER 28, 2006

DIVISION OF FINANCE AND ADMINISTRATION (cont'd)

- 8) Congregations should visit the UCC website at least annually, and print off a copy of "Archives and Record Keeping" for use in preparing and storing their records and documents.

HURON-PERTH PRESBYTERY EXECUTIVE REVIEW COMMITTEE

- 1) Having distributed copies of the report for reference, a presentation of the work of the committee as contained in its report was made by Rev Gwen Nicol-MacDonald.
- 2) **MOTION:** Moved and seconded that Huron-Perth Presbytery receive the report of the Review Committee for information purposes. **CARRIED.**
- 3) **MOTION:** Moved and seconded that Huron-Perth Presbyter extend its deep thanks and appreciation to the Review Committee for their labours on this very significant matter. **CARRIED.**

EDUCATION AND STUDENTS COMMITTEE

- 1) **MOTION:** Moved and seconded that Huron-Perth Presbyter approve the appointment of Steve Hildebrand and Elly Van Bergen to the Parkview United Church Discernment Committee for Ian O'Neill. **CARRIED.**
- 2) **MOTION:** Moved and seconded that Huron-Perth Presbyter approve the Grand Bend Pastoral Charge as an Intership site for 2007-08. **CARRIED.** Abstaining: H Disher, S Eddy.

STEWARDSHIP COMMITTEE

- 1) M&S Objective forms for 2007 have been distributed. Please note that these should be brought to the February Presbytery or forwarded to Elaine MacMillan of Millbank-Hampstead before March 1, 2007.
- 2) Stewardship? It isn't just about money. Its about the environment; about water and garbage in Perth & Huron. Its about Coke and Pepsi in Gray County. Its about declining churches. Looking for something interesting to do with your Presbytery time? Come and join the Stewardship Committee meeting the day of Presbytery at 4pm. Look for us. We'll see you there.

DIVISION OF WORLD OUTREACH

- 1) Worship resources on the theme "Enough For All" used in tonight's worship are available on-line at the UCC web site as well as from "United In Love" resource from our Resource Centre.
- 2) On Saturday, March 17, 2007, 9:30am-4:30pm at Lambton United Church there will be a seminar to consider how to "Build For Peace" with the question as to whether force is ever appropriate. The seminar is open to all ages. The question is appropriate for all intervention decisions but will focus on Afghanistan were Canadians are killing and being killed.

HURON-PERTH PRESBYTERIAL

- 1) The Fall Rally was held at Parkview United, Stratford on October 23, 2006 with 134 ladies registering. Guest speaker was Rev Kathi Urbasik-Hindley with music by Heaven's Gate ladies quartet.
- 2) Our Annual Meeting will be held at Bayfield United Church on January 29, 2007. Guest Speaker will be Margaret Hern who will continue our theme, "Dreaming Towards Tomorrow."
- 3) UCW President at the rise of the annual Meeting will be Carol Simons.

OTHER BUSINESS

- 1) Rev Neil Lackey presented a summary of "Voices From Part-Time Ministry" giving voice to the experiences of Part-Time Ministry in Huron-Perth with the challenges of divided commitments a recurring theme.
- 2) The Wondercafe National Program will be addressed at Northside United Church, Seaforth on Wednesday, December 13/06, 9:30-11L00am. A National Event for London Conference will be held February 8-9, 2007 in London. More details are to be announced.
- 3) F&A reminded Presbyters of the UCC policies concerning Resident and Non-Resident Members.
- 4) Presbyters are asked to hold the congregation of Centennial United, Stratford in their prayers in December as they will be disbanding at the end of that month.

PRESBYTERY: HURON-PERTH
CONFERENCE: LONDON
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PG 1289

NOVEMBER 28, 2006

TREASURER'S REPORT for the period ending November 17, 2006

	2006		2006	
	BUDGET		ACTUAL	
RECEIPTS:				
ASSESSMENTS	\$166,620	87.7%	\$146,151	
MISCELLANEOUS	100		-	
INTEREST	600		423	
HOSPITAL VISITATION APPEAL	500		725	
CONVENANTS	650		417	
CONTINGENCY RECOVERY (Clergy Day & \$17 -Meals)	-	467		
NATIONAL-RETURN OF HP 2005 MOTION -Kirkton-Woodham	-		8,778	Collected Back
DRAW FROM RESERVE	<u>10,000</u>		-	Aug/06'
TOTAL RECEIPTS	178,470		156,961	
EXPENSES:				
LONDON CONFERENCE ALLOCATIONS	68,738		54,738	
PRESBYTERY ADMINISTRATION:				
EXECUTIVE (Mileage, misc)	500		10	
- ANNUAL MEETING OF CONFERENCE	1,000		297	
OFFICE OF SECRETARY	400		257	
OFFICE OF TREASURER	600		344	
HONORARIA - SECRETARY	2,600		2,600	
- E-MAIL NETWORK CO-ORDINATOR	500		500	
- TREASURER	800		-	
DIVISIONS AND COMMITTEES:				
MPE & PENSIONS	100		-	
MANSE	100		-	
PASTORAL RELATIONS	1,000		-	
PASTORAL CARE & OVERSIGHT	100		164	
EDUCATION & STUDENTS	2,150		1,193	
- CONTINUING EDUCATION SUPPORT	1,000		256	
COMMUNICATIONS	100		17	
MISSION IN CANADA	1,000		-	
YOUTH	1,000		508	
QUEEN'S BUSH RURAL MINISTRY	500		500	
WORLD OUTREACH	500		110	
FINANCE & ADMINISTRATION	400		84	
STEWARDSHIP	100		-	
PRESBYTERY PROJECTS, GRANTS:				
RESOURCE CENTRE	21,000		21,000	
CAMP BIMINI	12,000		12,000	
CAMP MENESETUNG	12,000		12,000	
HOSPITAL VISITATION	5,150		5,150	
CONTINGENCY	1,000		3,213	
PASTORAL SUPPORT MINISTER	<u>44,000</u>		<u>40,856</u>	
TOTAL EXPENSE	178,338		155,797	
	DEFICIT (BALANCE)		\$132	

	2003	2004	2005	2006		
MEMBERSHIP	11,671	11,531	11,050	10,998	Bank Balance-Nov 17th	\$ (550)
FEES					Temporary Reserve	\$13,139
Conference	\$5.50	\$5.75	\$6.25	\$6.25	Special Reserve Fund	\$28,217
Presbytery	<u>\$8.50</u>	<u>\$8.25</u>	<u>\$8.25</u>	<u>\$8.90</u>	Loan-Camp Menestung	\$6,000
Total	\$14.00	\$14.00	\$14.50	\$15.15		

Paid In Full: Bayfield, Blyth, Brucefield-Kippen, Brussels-Ethel, Centralia-Zion W, Crediton, Clinton-Ontario & Wesley-Willis, Dashwood-Zurich, Dungannon-Union, Fordwich, Gorrie-Wroxeter, Goderich - North Street & Victoria St-Benmiller, Grand Bend, Hensall, Holmesville, Kirkton-Woodham, Listowel-Calvary-Wallace-Zion, Londesborough, Millbank-Hampstead, St. Mary's, Seaforth & Caven, Sebringville-Rostock, Stratford - Central, Parkview & St. John's, Thames Road-Elimville, Thamesview-Fullarton, Varna-Goshen, Walton-Bluevale, Whitechurch, & Wingham

Paid In Part: Atwood, Auburn, Belgrave, Clinton United, Egmondville, Exeter, Hibbert (Staffa), Listowel-Trinity, Milverton, Mitchell, Monkton, & Tavistock

No Payments: Stratford-Centennial.

BUDGET for the year ending December 31, 2007

	2005	2006	2007
	ACTUAL	BUDGET	BUDGET
RECEIPTS:			
ASSESSMENTS	\$160,980	\$166,620	\$197,690
MISCELLANEOUS	-	100	100
CONTINGENCY RECOVERY	1,731	-	-
INTEREST	920	600	500
HOSPITAL VISITATION APPEAL	1,205	500	500
COVENANTS	898	650	650
DRAW FROM ACCUMULATED RESERVES	<u>8,778</u>	<u>10,000</u>	<u>10,500</u>
TOTAL RECEIPTS	174,512	178,470	209,940
EXPENSES:			
LONDON CONFERENCE ALLOCATIONS	69,387	68,738	66,250
PRESBYTERY MOTION - KIRKTON-WOODHAM	8,778	-	-
PRESBYTERY ADMINISTRATION:			
EXECUTIVE EXPENSES	358	500	500
- ANNUAL MEETING OF CONFERENCE	-	1,000	-
OFFICE OF SECRETARY	337	400	400
OFFICE OF TREASURER	382	600	600
HONORARIA - SECRETARY	2,600	2,600	2,600
- E-MAIL NETWORK CO-ORDINATOR	500	500	500
- TREASURER	800	800	800
DIVISIONS AND COMMITTEES:			
MANSE	-	100	100
PENSIONS	-	100	100
PASTORAL RELATIONS	1,422	1,000	1,000
PASTORAL CARE & OVERSIGHT	82	100	100
EDUCATION & STUDENTS	1,955	2,150	2,450
- CONTINUING EDUCATION SUPPORT	-	1,000	1,000
COMMUNICATIONS	(29)	100	100
MISSION IN CANADA	232	1,000	1,000
YOUTH	1,018	1,000	1,000
QUEEN'S BUSH RURAL MINISTRY	1,000	500	-
WORLD OUTREACH	150	500	500
FINANCE & ADMINISTRATION	293	400	400
STEWARDSHIP	-	100	100
PRESBYTERY PROJECTS, GRANTS:			
RESOURCE CENTRE	21,000	21,000	21,000
CAMP BIMINI	12,000	12,000	12,000
CAMP MENESETUNG	12,000	12,000	12,000
HOSPITAL VISITATION	5,150	5,150	5,150
CONTINGENCY	1,362	1,000	2,000
PASTORAL SUPPORT MINISTER	40,492	44,000	46,500
PRESBYTERY YOUTH MINISTER	-	-	30,000
TOTAL EXPENSE	181,269	178,338	208,150
(DEFICIT) BALANCE	(6,757)	132	1,790

	1999	2000	2001	2002	2003	2004	2005	2006	2007
MEMBERSHIP	13,262	12,575	12,615	12,171	11,671	11,531	11,050	10,998	10,600
FEES									
Conference	\$4.90	\$5.00	\$5.70	\$5.75	\$5.50	\$5.75	\$6.25	\$6.25	\$6.25
Presbytery	\$7.25	\$7.00	\$7.00	\$8.25	\$8.50	\$8.25	\$8.90	\$8.90	\$12.40
Total	\$12.15	\$12.00	\$12.70	\$14.00	\$14.00	\$14.00	\$15.15	\$15.15	\$18.65

Huron-Perth Presbytery Archives Committee Report For 2006

Pastoral Chge	Date Visited	Last Visit	Registers	Minute Books	Roll	Trustee Declaration
Central United	May 2/06	no record	cum nota	cum nota	cum nota	Received
Centennial United	May 2/06	no record	cum nota	cum nota	cum nota	cum nota*
Belgrave	No response	ONSE	X	X	X	X
Milverton	June 21/06	1989	certified	cum nota	certified	Received
Wingham	Aug 10/06	1990	certified	cum nota	certified	Received
Centralia/Zion W	June 20/06	1999	um nota	cum nota	cum nota	Not Rec'd
Kirkton/Woodham	Oct 13/06	1989	certified	cum nota	certified	Not Rec'd
Main Street U	June 22/06	no record	certified	cum nota	certified	Received
Trinity, Listowel	Aug 10/06	1991	cum nota	cum nota	certified	Received
Calvary, Listowel	June 23/06	1989	certified	cum nota	certified	Rec'd (3)
Sebringville	no response	ONSE	X	X	X	X

* Complete Historic Roll missing due to removal by a former minister.

Notes:

It appears that the records in this cycle have not been inspected for some time. The 2006 inspection included examination for only the last three years and a check for some evidence of a previous inspection. The state of the record keeping does seem to be consistent for many years.

1. The majority of the records inspected did not meet the minimum standard.
2. It is evident that the contact person in each pastoral charge was unaware of tri-annual record inspection and the reason for it.
3. I suggest that the Presbytery Secretary send the e-document of "*Archives and Record Keeping*" annually to all pastoral charges
4. I suggest that all Boards review the complete inspection forms that I left with each pastoral charge.
5. I suggest that a copy of sample minutes made to Archival standards by the Archives Committee be distributed to each pastoral charge through the Presbytery Secretary.

Comments and Recommendations

- 1) It appears that records in this cycle have not been inspected for some time. The 2006 inspection included examination for only the last three years and a check for some evidence of a previous inspection. The state of record keeping does seem to be consistent for many years.
- 2) The majority of the records inspected did not meet the minimum standard.
- 3) It is evident that the contact person in each pastoral charge was unaware of triennial record inspections, and the reasons for them.
- 4) I suggest that the Presbytery Secretary send the e-document of "Archives and Record Keeping" annually to all pastoral charges.
- 5) I suggest that all Boards review the complete inspection forms that I left with each pastoral charge.
- 6) I suggest that a copy of sample minutes made to Archival standard by the Archives Committee be distributed to each pastoral charge through the Presbytery Secretary.

Submission of Historic Records

The following records have been submitted to the United Church Archives:

- 1) St Andrew's United, Kippen – Women's Missionary Society Minutes 1959-61; Women's Association Minutes 1959-61; United Church women Minutes 1962-66; six Record Book of Receipts and Expenses for the United Church women as follows: 1996-2002. No receipt has been provided by the Archives Office to date.

PRESBYTERY: HURON-PERTH
CONFERENCE: LONDON
LOCATION: EXETER UNITEDCHURCH, EXETER

PG 1292

NOVEMBER 28, 2006

Huron-Perth Presbytery Archives Committee Report for 2006 (cont'd)

- 2) Whitechurch United Church – Board of Stewards Minutes 1937-1985; Official Board Minutes 1913-43; Communion Roll 1942-64; Young Adults Group 1951-55. No receipt has been provided by the Archives Office to date. The following records will be submitted at a later date: Session Minutes 1985-2006, and Historic Roll 1990-2006.

COURTESIES and REFELCTIONS were offered by Rev Alun Thomas.

BENEDICTION offered by Rev Alex McGilvery

Rev Alex McGilvery, Chair

Chris Beaumont, Secretary.